

**Position Title:**

Texas Campaign Representative

Location:

This is a remote contractor position available to applicants residing in Central Texas – preferably in Austin, San Antonio, or the Dallas-Fort Worth metropolitan areas, however we are willing to review applicants from any area in Texas.

Who We Are:

America's Charities is a national 501(c)(3) organization located in the Washington, DC area, providing representation to roughly 150 nonprofits in federal, state and local government, as well as private sector workplace giving campaigns. A critical part of our fundraising effort is in the state of Texas, where our member charities depend on funding received in 7 major public sector campaigns throughout the state.

Key Responsibilities:

America's Charities seeks an individual who will:

- Provide representation for America's Charities to its partners, members and government officials (for state and local government workplace giving campaigns) in the state of Texas, particularly in Central Texas, a critical fundraising area for our member charities.
- Be accessible during normal working hours to respond to inquiries a minimum of 20 hours per week.
- Disclose a designated Texas address for purposes of applying to state and local campaigns and meeting Texas location requirements for certain partner organizations.
- Travel to campaign events between August and December, (primarily in Central Texas, but possibly in other areas in Texas as well), and educate prospective donors on the value of participating in workplace giving; put forward America's Charities' member organizations participating in the respective campaign, and promote their causes to employees.
- Receive training and direct guidance from an America's Charities' staff member on all aspects of the position prior to engaging in work on behalf of member charities. All work and travel must be authorized by the Vice President, Client Engagement Solutions or the President & CEO.

Compensation:

Payment for independent contractor services will be based on hours and services performed at the rate of \$23 per hour.

Period of Performance:

This is a contractor position that would run through December 31, 2017. All work must be scheduled to complete within this timeframe. Any modifications or extensions will be by mutual agreement of America's Charities and the contractor.

Applicants please email your resume to: ClientSolutions@Charities.org

No phone calls or recruiter inquiries. America's Charities is an equal opportunity employer.